

PERSONAL INFORMATION

MINEA NICOLAE

📍 Str. Petrila No. 8, Sibiu, Romania

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✉ nicolae.minea@hilton.com

Sex Male | Date of birth 11.06.1957 | Nationality Romanian

POSITION APPLIED FOR
POSITION
DESIRED JOB
STUDIES APPLIED FOR
PERSONAL PROFILE

PROFESSIONAL EXPERIENCE

28.12.2017- PRESENT **Administrator S.N.T.G.N. TRANSGAZ S.A.**

S.N.T.G.N. TRANSGAZ S.A.

Natural gas transmission through main pipelines

11 July 2017-27.12.2017

Interim Administrator S.N.T.G.N. TRANSGAZ S.A.

S.N.T.G.N. TRANSGAZ S.A.

Natural gas transmission through main pipelines

April 2014 — June 2016

President AMSO, position regarded as Secretary of State (according to G.D. 837/2004)

- Appointed by the Decision of the Prime Minister no 157/04.04.2014, published in the Official Gazette of Romania no 244 of 04.04.2014

Authority for Management of State Ownership

- Represents AMSO in its relationship with the Government, Ministries and specialty entities of the central public administration, with the local public administration, with other institutions, with foreign and Romanian legal and natural persons as well as before the courts of law and courts of arbitration;
- Ensures the management of AMSO;
- Establishes by Order the duties and responsibilities of the vice presidents;
- Appoints and dismisses, according to the law, the AMSO staff;
- Draws up and submits for the approval of the Surveillance and Guidance Council the policy and strategy in the field of administration and management of the state assets within the portfolio of AMSO, including in the field of privatisation and the responsibilities of its staff;
- Ensures the preparation of the draft revenue and expense budget related to the activity for the privatisation and capitalization of the state assets I submit for approval to the Surveillance and Guidance Council;
- Grants, by Order, facilities for the payment of debts taken over based on some legal acts in line with the provisions regulating the aid granted by the state;
- Provides operative measures for the application of the legal provisions related to AMSO, as well as for the compliance with the policy and strategy in the field of administration and capitalization of the state assets within the portfolio of AMSO, including in the field of privatisation;
- Presents, with the approval of the Minister of Economy and with the approval of the Prime Minister, until the 30th of June of the following year the annual activity report of AMSO; upon the request of the Ministry of Economy or of the Prime Minister.

- Approves the content of the special mandates of the AMSO representatives in the general meetings of the shareholders of companies, defined and taken over according to the law in the portfolio of AMSO, convened in order to take decisions on the: dissolution, liquidation, operational closing or the extension of the duration of the company's operation. The dissolution of one or more units of the company, merger or division, the dissolution of some subsidiaries, defined according to the law, the increase or decrease of the share capital, modification of the main activity, the establishment of guarantees over some assets of the company or their lease; the asset sale.
- Approves the proposals of the specialised compartments of AMSO on the promotion of legal acts for the improvement of the activity of the institution and for adapting its functional legal framework to the necessities occurring in the activity;
- Takes note of the findings related to the committal of disciplinary deviations and orders the application of the appropriate sanctions, according to the law;
- Approves the commitment of expenditure within AMSO, according to the law;
- Manages and supervises the personnel related activity, according to the law;
- Approves the annual activity plans of the compartments under the subordination of the AMSO President;
- Decides on the necessary measures for the preparation and for the development of internal/management control system, including the procedures adapted according to the activities carried out;
- Approves the activity reports, the situations, the materials /financial/accounting projects prepared by the specialty structures of AMSO and ensures the compliance with the procedures related to their transmittal to the institutions provided by the specific laws in force;
- Ensures the organization of preventive internal financial control and the record of legal commitments of AMSO in line with the provisions of the specific laws;
- Leads the sessions of the Management Board;
- Takes note of the Decisions of the Management Board and approves/rejects the measures proposed. As for the notes under the field of activity of the Supervisory and Guidance Committee, he endorses them and submits them to its Secretariat office;
- Approves, according to the law, the measures promoted by the Vice President of the functional compartments in line with the field of activity of AMSO and his own tasks;
- Approves, under the law the internal working procedures of AMSO;
- Manages and provides guidance to the activity of the subordinate functional compartments.

July 2009 — April 2014

Director General

Hotel Hilton, Sibiu

Hotel – Restaurant

October 1995 — June 2009

Director General

Palace Resort & Spa, Sibiu

Hotel – Restaurant

January 1991 — April 1992

Commercial director

S.C. Cibinul S.A, Sibiu

Tourism

April 1986 — April 1990

Commercial director

The County Tourism Office, Sibiu

Tourism

May 1985 — March 1986

Economist

The company Textila, Cîsnădie

Production and sale of carpets

November 1984 - April 1985

Economist

The factory of equipment and accessories, Agnita

Foreign Trade

EDUCATION AND TRAINING

2018 - present

PhD student with thesis

Land improvement after gas pipeline works

USAMV Bucharest

1991 - 1994

Patent - Tourism Management

Institute of Tourism Management, Paris - France

University courses specializing in capital markets,

Direct Investment Management

Marketing Management

Sales techniques

1981 - 1986

Diplomat

ACADEMY OF ECONOMIC STUDIES- Bucharest

International economic relations

1972 - 1976

Octavian Goga Highschool, Sibiu

Trainings and qualifications

Hilton Generic Brand Service Standards

Customer Focused Selling

eSalles

Selling Leisure

Hilton Pricing Management

Hilton Journey Ambassador

December 2014

Implementing, development and self-evaluation of the Internal/management control system: Risk Management, Corporate governance

January — June 2009

Certificate: Sales management

Business Planning Geneva - Switzerland

January — April 2006

Finance and Management Accounting, London - England

PERSONAL SKILLS

Mother tongue(s)

Romanian

Other language(s)

UNDERSTANDING	SPEAKING	WRITING

Curriculum Vitae

	Listening	Reading	Conversation	Speaking	
English	fluent	fluent	fluent	fluent	fluent
French	fluent	fluent	fluent	fluent	fluent
German	Intermediate	Intermediate	Intermediate	Intermediate	Intermediate
Italian	Intermediate	Intermediate	Intermediate	Intermediate	Intermediate

SOCIAL SKILLS AND ABILITIES

Ethical and professional behaviour;
 Good communication and learning skills;
 Dynamic;
 Sociable;
 Analytical thinking;
 Team spirit;
 Perseverance,
 Ambition;
 Self-confidence;

ORGANIZATIONAL/MANAGERIAL SKILLS

- Leadership;
- Positive attitude, results oriented perseverance;
- Business professional look,
- Communication and negotiation skills,
- Professionalism

Computer skills

SELF-ASSESSMENT				
Processing information	Communication	Content creation	Security	Problem solving
Independent user	Independent user	Independent user	Independent user	Independent user

Levels: Basic user - Independent user - Experienced user
[Digital skills - Self-assessment grid](#)

Driver's license B

OTHER

Hobby Theatre, music, reading, hiking, tennis, football