



Name: TOADER MIHAELA VIRGINIA

Phone:

E-mail:

Nationality: Romanian

#### PROFESSIONAL EXPERIENCE

Period: JANUARY 2021- up to now

Institution: Ilfov County Council

Position: Public Administrator.

- Tasks
- Coordination of the implementation of the Integrated Development Strategy of Ilfov County;
  - Coordinating the implementation of projects financed by non-reimbursable external sources;
  - Identifying funding opportunities related to priority projects;
  - Supporting local public authorities in Ilfov County in order to develop, implement and monitor projects with non-reimbursable external financing.

Period: January 2020-January 2021

Institution: SNGN ROMGAZ SA

Position: Director of Strategy and International Relations

- Coordinating the implementation of the Company's promoted projects by external funding
- Tasks
- Identifying funding opportunities;
  - Development of the investment strategy in line with national and European public policies in the field of energy

Period: November 2019- January 2020

Institution: THE MINISTRY OF EUROPEAN FUNDS

Position: Director General - Directorate General Programming and System Coordination

- Tasks
- Coordinating the work of the Directorate-General in respect of the preparation, development, harmonization and functioning of the legislative, institutional and procedural framework for the management of the European Structural and Investment Funds and preparation of the 2021-2027 programming period.

Period: April 2018 - November 2019  
Institution: THE MINISTRY OF EUROPEAN FUNDS  
Position: Secretary of State

Tasks:

- Ensuring the coordination of the following structures within the Ministry of European Funds:
  - Directorate-General for European Human Capital Programs
  - Directorate-General for System Programming and Coordination
  - SMIS and IT coordination department
  - European and International Cooperation Directorate
- Coordination of the fields for programming, management, monitoring and control of the use of the non-reimbursable financial assistance granted to Romania by the European Union for the following programs:
  - Sectoral Operational Program "Development of Human Resources",
  - Human Capital Operational Program,
  - Institutional twinning and technical assistance programs with countries receiving non-reimbursable funding from the European Union,
  - Institutional twinning and technical assistance programs and PHARE, ISPA pre-accession funds.

Period: July 2017-March 2018  
Institution: MINISTRY OF REGIONAL DEVELOPMENT, PUBLIC ADMINISTRATION AND EUROPEAN FUNDS

Position: Secretary of State

eTasks:

- Coordination of the fields for the programming, coordination, monitoring and control of the use of the non-reimbursable financial aid granted to Romania by the European Union, for the programs provided in art. 4 para. (1), (5), (6), (7), (8) and (9) of the Government Decision no. 15/2017, except for the Operational Program for Helping the Disadvantaged Persons (POAD) and the programs managed within the Directorate-General for European Territorial Cooperation.
  - Coordinating the work on the future of the Post 2020 Cohesion Policy.
  - Representation of the Ministry of Regional Development, Public Administration and European Funds in the activities carried out in the Romanian Parliament, in the field of European funds.

Period: February 2017- July 2017  
Institution: MINISTRY OF REGIONAL DEVELOPMENT, PUBLIC ADMINISTRATION AND EUROPEAN FUNDS

Position: Director General, Directorate-General for Programming, SMIS, System Coordination and Evaluation of European Programs

Tasks:

- Coordinating the preparation and development of the programmatic framework for the management of the ESI, FEAD Funds, as well as of the instruments related to the EU's neighbourhood and enlargement policy.

- The coordination at the MRDPA level of the preparation and revision of the National Reform Program (PNR), respectively provision of input regarding the implementation of the structural instruments / ESI Funds;
- Coordinating the preparation of Romania's position and representation in the Steering Committee for the European Structural and Investment Funds (COESIF), in the Expert Group for the European Structural and Investment Funds (EGESIF), the Working Group for Structural Measures (SWAP) and, as appropriate in other groups organized at the level of the European Commission / EU Council;
- Coordination at the level of MRDPAF of the activities regarding the Romanian Presidency of the EU Council starting with the first semester of 2019;
- Preparation of reports, information, summaries on the issue of ESI Funds, in line with the relevant competencies, in collaboration with the other structures of the ministry;
- Collaborates with the Directorate-General for Legal, Parliamentary Relations and European Affairs to substantiate and develop answers to questions and interpellations addressed to the ministry's management by members of the Parliament, according to the competences of the Directorate-General, including horizontal funding opportunities;
- Coordinating Romania's participation in the Connecting Europe Facility;
- Monitoring the implementation of projects financed under the Connecting Europe Facility;
- Ensuring the efficient management of the funds allocated through the MDRAPFE budget for the national public contribution to the implementation of the projects financed under Connecting Europe Facility;
- Coordination at national level of the JASPERS Technical Assistance Program and monitoring the development by the management authorities of the portfolio of projects supported by JASPERS;
- Coordination of technical assistance received by Romania within the agreements with International Financial Institutions (IFIs) as support for the implementation of structural instruments / ESI funds;
- Coordinating the implementation of financial instruments used in programs financed by ESI funds;
- Ensuring the relationship with the European Commission as well as the coordination of the authorities and bodies with a role in the management of the Structural Instruments and the EMFF, in accordance with art. 123 (8) of Regulation 1303/2013;
- Development of guidelines and instructions on the regulation of procedures for the management of structural instruments and ESI Funds, ensuring a unified approach to the procedural framework;
- Organizes and participates in the annual meetings with the European Commission to review the progress of the implementation of the programs and coordinates the actions taken following the comments made by the European Commission as a result of these meetings;
- Coordinating the evaluation process of the implementation of structural instruments and ESI Funds, including through evaluations of an operational and / or strategic nature;
- Planning, coordination, development, monitoring, administration and maintenance of information management systems - SMIS / MySMIS (SMIS-CSNR, SMIS-CSNR2, SMIS2014 +, Art4SMIS, MySMIS, MySMIS2014 etc.), at the level of operating system and database data / application server, as well as at

the level of the related national communications infrastructure (SMIS network);

- Ensuring the analysis of the development requirements SMIS2014 + / MySMIS2014, in order to create and develop the IT applications necessary for the implementation of the ESI Funds.

Period: January 2017 - February 2017  
Institution: THE MINISTRY OF REGIONAL DEVELOPMENT, PUBLIC ADMINISTRATION AND EU FUNDS

Position: Delegated Minister for EU Funds

Tasks:

- Coordinating the preparation, development, harmonization and functioning of the legislative, institutional and procedural framework for the implementation, management and control of structural instruments 2007-2013 and of the European Structural and Investment Funds 2014-2020, the PHARE and ISPA pre-accession instruments, the Interim Financial Instrument Transition Facility, the European Economic Area Financial Mechanism 2004-2009, the European Economic Area Financial Mechanism 2009-2014, the Financial Mechanism of the European Economic Area 2014-2021, the Norwegian Cooperation Program for Growth and Sustainable Development 2004-2009, the Norwegian Financial Mechanism 2009-2014 and the Norwegian Financial Mechanism 2014-2021;
- Coordinating the process of elaboration, negotiation, modification, monitoring and evaluation of the implementation of the Partnership Agreement 2014-2020, of the programs financed by the European Structural and Investment Funds 2014-2020 and by the financial mechanisms of the European and Norwegian Economic Area 2009-2014, by the financial mechanisms of the European and Norwegian Economic Area 2014-2021;
- Coordinating the structure responsible for designating the entities involved in the management and control system of the European Structural and Investment Funds 2014-2020 and ensuring communication with the European Commission in its field of activity and in coordinating and monitoring the activities of designated bodies, according to art. 123 para. (8) of Regulation (EU) no. 1.303 / 2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Fishery and Maritime Fund, and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Fishery and Maritime Affairs Fund and repealing Regulation (EC) No. 1.083 / 2006 of the Council;
- Methodological coordination and monitoring of Romania's participation in European programs and initiatives managed centrally by the European Commission;
- Management of projects financed by
- Connecting Europe Facility 2014-2020.

Period: MARCH 2013 - JANUARY 2017  
Institution: MINISTRY OF EUROPEAN FUNDS

Position: Director general, General Division for Analysis, Programming and Evaluation

- Tasks:
- Coordination of the technical team at the level of the central public administration for the preparation of the Partnership Agreement between Romania and the European Commission for the implementation of the Structural and Investment Funds 2014-2020;
  - Coordination of the technical team at the level of the central public administration for the preparation of the operational programs 2014-2020;
  - Coordination of technical negotiations carried out together with the services of the European Commission for the implementation of the Structural and Investment Funds 2014-2020;
  - Coordination of the preparation of the preparatory documents for the

Official position of Romania in all matters on the COREPER II agenda and in other working groups assisting the European institutions;

- Preparation of Romania's official position towards the EC regulations 2014-2020;
- Coordination of the ex-ante evaluation on the use of financial instruments from FESI 2014-2020;
- Coordination by the MEF of the relationship with international financial institutions, including the implementation of financial instruments;
- Representation of the MEF in the inter-institutional working group for the operationalization of a Development Bank in Romania;
- Monitoring the implementation of ex-ante conditionalities for the implementation of FESI 2014-2020;
- Coordinating the development of the performance-based evaluation system for the staff involved in the FESI management system;
- Coordination of the National Contact Point for Romania;
- Representation of Romania in the meetings for Cohesion Policy, organized by the European Council;
- Coordinator of the Romanian delegation in the Steering Committee for FESI;
- Coordination of the implementation of projects financed by structural funds for which the General Division for Analysis, Programming and Evaluation is the beneficiary.

Period: SEPTEMBER 2008 - MARCH 2013  
Institution: GENERAL SECRETARIAT OF THE GOVERNMENT

Position: Director, Public Policies Division

- Tasks:
- Coordination of the technical team set up at the level of the General Secretariat of the Government for monitoring and implementing the structural reforms provided by the Memorandum of Understanding concluded between the European Commission and Romania for granting a loan of 5 billion euros;
  - Ensuring communication with the representatives of the European Commission regarding the monitoring of the conditionalities provided by the Memorandum of Understanding with the European Commission;
  - Director of the Coordinating and Managing Authority in Romania of the European Union Solidarity Fund;
  - Effective implementation at national level of the EUSF;
  - Coordination of the Project Implementation Unit within the Public Policy Division;
  - Coordination of the Program Implementation Unit within the Public Policy Division;
  - Ensuring the management and supervision of the activities of the Public Policy Division;
  - Evaluation of the activity of the members of the Public Policy Division
  - Participation in the Working Meeting preparatory to the Government meeting;
  - Participation in Government meetings;
  - Ensuring the technical support of the Government's initiatives before the Parliament, in the field of activity of the General Secretariat of the Government;
  - Participation in the inter-ministerial committees involved in the process of elaborating public policies;
  - Preparation of analyzes and syntheses in the field of public policies;
  - Advising central public administration authorities in order to improve their capacity in the context of the public policy preparation process

- Participation in the selection of PHARE and POS assistance proposals and in the evaluation of tenders received in accordance with the legal provisions in force regarding public procurement
- Negotiating the contractual clauses within the limits of the project sheets, in order to optimize the activities necessary to achieve the project objectives;
- Planning and organizing in optimal conditions the activities approved through the financing programs;
- Ensuring the exchange of information on the technical aspects of program implementation with the departments involved in the European Commission and the Ministry of Economy and Finance;
- Participation in international meetings relevant to the object of activity of the PIU;
- Participation at the level of the institution's management, related to the PHARE financial assistance activity and from the structural funds;
- Drafting legal acts in the field of activity of the General Secretariat of the Government;
- Analysis of the draft normative acts from the point of view of observing the formal conditions provided by the legal regulations in force in the field of legislative technique;
- Issuing points of view regarding the compatibility of the draft normative acts with the provisions contained in the community and national legislation;
- Preparation of draft legal acts in the field of activity of the General Secretariat of the Government;

Period:  
Institution:

JUNE 2006 - SEPTEMBER 2008  
GENERAL SECRETARIATE OF THE GOVERNMENT

Position:

Adviser for European Affairs, Public Policy Division

Tasks

- Preparation of the system for planning and implementation of public policies;
- Preparation of normative acts regarding the public policy system;
- Monitoring compliance with public policy formulation procedures;
- Ensuring technical assistance and training sessions for ministries, regarding the formulation of public policies as well as compliance with procedures in the field;
- Preparation of the draft normative act regarding the amendment of Law no. 24/2000 regarding the norms of legislative technique, in order to correlate it with the European standards in the field;
- Participating in the Preparation of the Government's Strategy for better regulation;
- Implementation of the PHARE Twinning Project RO2003 / IB / OT / 10, 2003 / 005-551.03.03 "Strengthening the institutional capacity of the Romanian Government to manage public policies and the decision-making process"
- Monitoring the implementation of Government Decision no. 775/2005 for the approval of the Regulation on the procedures for Preparation, monitoring and evaluation of public policies at central level, published in the Official Gazette no. 685 of July 29, 2005;
- Preparation and monitoring of the implementation of the Government Decision no. 1361/2006 on the content of the instrument for presenting and motivating draft normative acts subject to Government approval, published in the Official Gazette no. 843 of October 12, 2006
- Preparation and implementation of the Government Decision no. 1226/2007 for the approval of the Regulation on the procedures at the Government level regarding the elaboration, presentation and endorsement of the draft normative acts, initiated by the Government



Period: SEPTEMBER 2003 - JUNE 2006  
 Institution: GENERAL SECRETARIATE OF THE GOVERNMENT

Position: European Integration Adviser - Communication and Relations with Parliament Division

Tasks:
 

- Participation in the organization of events organized by the Government of Romania as follows:
  - NATO Day-April 2, 2004;
  - Europe Day - May 9, 2004;
  - Meeting of Central and South-Eastern European Heads of State-23-25 May 2004;
  - Inter-ministerial conference on the Danube cooperation process - July 2004;
  - Arts Festival - September 2004;
- Providing assistance on procedures of protocol for the Prime Minister's Office;
- Providing assistance on procedures of protocol for the Minister Delegate for Coordination of the General Secretariat of the Government;
- Monitoring the process of procurement of goods and services for events coordinated by the General Secretariat of the Government;
- Providing translation services for the General Secretariat of the Government.

Period: SEPTEMBER 2002- SEPTEMBER 2003  
 Institution: ALCA INDUSTRIAL GROUP, ALCA TRICOT AND ALCA GURMAND

Position: Legal Adviser

Tasks:
 

- Preparation of commercial contracts, legal opinions, syntheses and analyses on legal issues for the three companies;
- Representation of these three companies at the National Trade Register;
- Providing legal assistance in various fields such as civil law, commercial law, labor law;
- Elaboration of acts regarding the labor law regarding the internal organization, human resources management;
- Drafting any type of action or request in court, representing and supporting the interests of clients before the public administration authorities.

#### EDUCATION

OCTOBER 2003 - JULY 2005  
 Master - "European Public Space"  
 National School of Political and Administrative Studies (SNSPA), Bucharest  
 Romanian-Danish Business Academy, Public Administration Faculty

OCTOBER 1998 - JULY 2002  
 Degree in Legal Sciences  
 Nicolae Titulescu University  
 Law School

PROFESSIONAL SKILLS
 

- Legal expertise in the field of private and public law;
- Very good knowledge of organization and operation of public institutions

- Very good knowledge in the field of public policy formulation, especially in the stage of preparation of the impact analysis of the drafting of legal acts;
- • Very good knowledge on contracting, implementation, monitoring and evaluation of projects financed from non-reimbursable external funds;
- Very good knowledge of constitutional law, administrative law and civil law;
- Very good knowledge in the field of legislative technique and regulations in the field regarding the procedures for the preparation, presentation and adoption/approval of draft legal acts at the Government level.

FOREIGN LANGUAGES      English, advanced  
    French, intermediate

DRIVER'S LICENSE      B category

OTHER SKILLS:

- Knowledge of the Microsoft Office software package;
- Special organizational and communication skills necessary to carry out the activity within work teams;
- Ability to work both operationally and analytically to achieve expected results;
- Ability to work under stress and to deliver work on time;
- Ability to assimilate new information quickly.

SEMINARS / COURSES:

- MARCH 2019      - The Future of Cohesion Policy - EU 28 *Friends of Cohesion*
- OCTOBER 2018, Croatia      - Conference on *Regional Development and EU Funding Days*
- OCTOBER 2018, Portugal      - *Digital Transformation of Public Procurement* Conference
- APRIL 2018- Slovenia      - The debate on *Regional Development and the reform of Cohesion Policy post 2020 during the TNT Days*
- AUGUST 2014      - *Programming Seminar and the new regulations for the period 2014-2020*
- JUNE 2005      - *Initial training in European affairs for civil servants within the central public administration - justice and home affairs module* - Romanian European Institute
- JANUARY-FEBRUARY 2005      - *Justice and Home Affairs* - National Institute of Administration